



Cledford Primary School

George VI Avenue, Middlewich, Cheshire, CW10 0DD
Telephone: 01606 663667
E mail: admin@cledford.cheshire.sch.uk
Website: www.cledford.cheshire.sch.uk

Gainsborough Primary & Nursery School

Belgrave Road, Crewe, Cheshire, CW2 7NH
Telephone: 01270 696810
E mail: admin@gainsborough.cheshire.sch.uk
Website: www.gainsboroughschool.co.uk

Local Authority Code: 895
Establishment Number: 3821

Local Authority Code: 895
Establishment Number: 3810

School Principal: Mr C Adlington

Federation Headteacher: Mrs A J Booth

School Principal: Mrs J Nurse

Federation Homework Policy

Reviewed: January 2023

Signed:

Mrs J Sercombe (Chair of Governing Board)

Mrs AJ Booth (Federation Headteacher)

Mrs J Nurse (School Principal GPNS)

Mr C Adlington (School Principal CPS)

Next Review Date: October 2024

Contents:

Statement of intent

1. Legal framework
2. Roles and responsibilities
3. Federation approach to homework
4. Absences
5. Pupils who fail to complete homework
6. Marking homework
7. Pupils with SEND
8. Equal opportunities
9. Monitoring and review

Appendices

Homework Agreement Form

Statement of intent

Our Federation is a vibrant, enthusiastic, forward-thinking and safe learning environment in which pupils are given every opportunity to complete a fulfilling education.

We believe that homework plays an important part in education and the benefit of doing homework must be instilled at an early age so that independent study can be achieved.

We are also aware that pupils have opportunities and experiences outside of school that are equally important in developing and enriching their lives. We will give careful consideration to ensuring homework is well-balanced across the school.

This policy was developed in consultation with staff members, parents and pupils, and with the full agreement of the governing board.

Aims

This policy aims to:

- Develop a consistent approach to homework throughout the school.
- Make sure that teaching staff, parents and pupils are aware of their responsibilities with regards to homework.
- Ensure that parents understand what is expected of their child.
- Encourage pupils to develop the responsibility and self-discipline required for independent study.
- Embed knowledge and support pupils' learning experiences via revision and reinforcement.
- Work with parents and involve them in their child's learning, and to keep them informed about the work their child is undertaking.
- Extend learning beyond the classroom.
- Give pupils further practice and a deeper understanding of skills, knowledge and concepts learned during the school day.

1. Legal framework

This policy has due regard to all relevant statutory and good practice guidance including, but not limited to, the following:

- DfE (2019) 'Ways to reduce workload in your school(s)'
- Ofsted (2022) 'School inspection handbook'
- Ofsted (2022) 'School monitoring handbook'

This policy operates in conjunction with the following school policies:

- Feedback Policy
- Teaching and Learning Policy
- Behaviour Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Attendance and Absence Policy

2. Roles and responsibilities

The principal and governing board will be responsible for:

- Monitoring the effectiveness of this policy.
- Reviewing this policy regularly and making appropriate updates as required.
- Discussing with staff the extent to which this policy is being implemented.
- Meeting with parents and discussing the impact of homework as appropriate.
- Providing parents with information about homework.
- Informing new parents about this policy.
- Monitoring the effectiveness of inclusivity and accessibility of homework.

The teacher responsible for homework will be responsible for:

- Ensuring all members of staff are aware of the school's Homework Policy.
- Monitoring the effectiveness of this policy within school and report their findings back to the principal.
- Answering any queries that teaching staff have regarding this policy and the school's practices.

All teachers will be responsible for:

- Planning and setting up a regular programme of homework for pupils.
- Providing an explanation of homework tasks and ensuring that all pupils understand what they have to do.
- Ensuring all homework is purposeful and links directly to the curriculum.
- Setting homework that is appropriate to pupils' abilities.
- Monitoring homework regularly and making sure pupils are completing it.
- Marking homework and giving feedback to pupils.
- Communicating with parents if there is a problem regarding homework.
- Being available to parents and pupils for a discussion about homework.
- Setting homework that is consistent across classes.
- Ensuring homework takes equal opportunities into account and that the needs of pupils with disabilities are considered.
- Rewarding quality work and praising pupils who regularly complete homework.

Parents will be responsible for:

- Supporting and encouraging their child with regards to completing homework.

- Becoming involved in their child’s homework and encouraging their child to have a positive attitude towards it.
- Making sure that their child completes homework to a high standard and on time.
- Providing suitable conditions and resources for their child to complete homework.
- Informing teachers of any issues that may arise and co-operating with the school to find a solution.
- Keeping the school informed of any change in circumstances which may affect their child’s learning and ability to complete homework effectively.
- Encouraging their child to discuss homework and feedback from teachers.

Pupils will be responsible for:

- Taking responsibility for their own learning and submitting completed work in a timely manner.
- Having a positive approach towards homework.
- Putting the same effort into homework as class work.
- Making sure they understand the tasks that have been set and seeking clarification if required.
- Ensuring that they have everything they need to complete homework and returning to school all books and stationery needed to complete their homework.
- Taking pride in the presentation and content of their homework and performing to the best of their abilities.

3. Federation approach to homework

Both schools understand that setting, marking and providing feedback on homework is a large contributor to the workload of teachers; therefore, school leaders and teachers will ensure that homework is only set to positively impact pupils’ progress.

Teachers will explain the school’s approach to homework to parents at the parents’ evening in September/ October.

Each term, curriculum brochures will inform parents about the main topics and units of work being covered.

Pupils will use homework books to complete their homework.

Pupils will receive homework on a **weekly basis** which will be returned at the time and date as specified by the class teacher.

Pupils’ weekly homework activities will be designed to take around **45 minutes – 1 hour**, depending on the age of the pupil.

Homework will be marked every week and returned to the pupil via the homework book.

Parents will be encouraged to discuss any errors with their child. Feedback from parents about their child’s homework will also be welcomed by the school.

The amount of homework set for pupils will increase as they progress through their education.

Teachers will occasionally set extra homework for the whole class if they deem it beneficial.

The table below shows expected homework. Tasks (for example those linking to foundation subjects) may be set in addition to the below activities to support learning where appropriate.

Year Group	Homework at Gainsborough Primary and Nursery School
EYFS	Reading – daily
Year 1	Reading - daily Spellings – phonic group Foundation subject task
Year 2	Reading - daily Spellings – phonic group

	Maths or English task
Year 3	Reading – daily TTRS or Multiplication Monster (Purple Mash) Spelling - set on Spelling Shed Maths, reading and SPaG - weekly
Year 4	Reading - daily Spelling – set on spelling shed TTRS Maths – CPG books SPaG – CPG books Reading comprehension
Year 5	Reading – daily Spellings – spelling shed Maths – CPG books SPaG – CPG books Reading comprehension
Year 6	Reading – daily Spelling – set on spelling shed TTRS Maths – CPG books SPaG – CPG books Reading comprehension

Year Group	Homework at Cledford Primary School
EYFS	Reading – daily Phonics – weekly Tricky word practice – as needed
Year 1	Reading – daily Phonics – weekly Topic grid – termly – optional
Year 2	Reading – daily Maths or SPAG – weekly TTRS from summer term
Year 3	Reading – daily Maths and SPAG – weekly Spelling – weekly TTRS
Year 4	Reading – daily Maths and SPAG – weekly Spelling – weekly TTRS
Year 5	Reading – daily Maths and English/SPAG – weekly Spelling – weekly TTRS
Year 6	Reading – daily Maths and SPAG from CGP book – weekly Reading comprehension – weekly TTRS

4. Absences

If a pupil is absent from school due to illness or medical reasons, the school will not supply work for these periods – pupils should be well enough to undertake any work supplied.

There may be exceptions to the above and the classroom teacher will decide whether homework should be set on a case-by-case basis.

If a pupil is absent for a long period of time, the teacher and the parents of the pupil will agree on what should be done and how much help should be provided.

5. Pupils who fail to complete homework

All pupils will be expected to complete homework on time.

Teachers will keep records of pupils completing homework which are regularly checked.

If pupils fail to complete homework, teachers will contact parents to find what the reason for this is.

Teachers will make efforts to support pupils who are struggling to complete homework and will raise any concerns regarding their pupils' ability to complete homework to parents, as appropriate.

Pupils who refuse to complete homework will be disciplined in line with the Behaviour Policy.

6. Marking homework

Homework will be marked in accordance with the school's Feedback Policy.

Verbal feedback will also be given to pupils and positive messages sent to parents via the book/ text.

Occasionally, homework will be marked orally with the pupil or class. However, it will still be signed/ acknowledged by a member of staff.

7. Pupils with SEND

A balanced approach to homework will be adopted for pupils with SEND, in consultation with the pupil's parents and the SENCO.

Where appropriate, the school will set adjusted or specific tasks for pupils with SEND as outlined in their individual education plans.

While pupils with SEND may benefit from differentiated tasks separate from the homework received by other pupils, they will also complete as much standard homework as possible.

Pupils with SEND will be supported in accordance with the school's SEND Policy.

Inclusion: All homework should be differentiated to meet the needs of pupils.

Teachers ensure that children have the skills and support to complete any homework given.

If children are finding a particular homework difficult we encourage them to bring their work into school and the class teacher/teaching assistant will help them with it.

Any homework task set will always have clear instructions to help parents understand.

8. Equal opportunities

The school will ensure that it provides the full range of opportunities for all pupils, regardless of gender, sex, disability, sexual orientation, ethnicity and social, cultural or religious background.

All pupils will have equal access and inclusive rights to the curriculum regardless of their gender, race, disability or ability.

9. Monitoring and review

Any updates to this policy will be shared with parents, pupils and staff.

The scheduled review date for this policy is **October 2024**

Homework Agreement Form

Please complete this form and return it to the school. It will be filed and is an important of our home-school agreement.

Pupil's name: _____

Class: _____

I have read and support the Homework Policy and recognise its importance to my child's educational progress and development.

Signed: _____ (Parent)

Date: _____

I will do my homework every week.

Signed: _____ (Pupil)

Date: _____