



The Alexandra Academy Trust

Gainsborough Primary & Nursery Academy



EDUCATION, HEALTH AND CARE PLAN (EHCP) PARENTAL GUIDE

What should I expect if my child has an Education, Health and Care Plan (EHCP)?

- EHCP funding is allocated into bands of top-up funding (**Appendix 1**). This funding can be used in a variety of ways to support your child and is dependent upon the recommended provision.
- EHCPs are not based on hours of support, and an EHCP does not mean that a child will receive a 1:1 adult.
- Children who have an EHCP should continue to access the majority of their learning within their inclusive classroom setting.
- EHCPs highlight how we can encourage independence and life skills in preparation for adulthood; therefore, it is vital that school support reflects this so that these skills can be developed.
- At times, some children may need additional support that requires either small group or individual intervention (for example, the delivery of a speech and language programme).
- An EHCP identifies long-term outcomes, which are then broken down by your child's teacher into short-term targets on a SEND Support Plan.
- SEND support is based on a child's ongoing needs, which may change over time; it is not dependent on potential or existing diagnoses.
- SEND Support Plans follow a graduated approach, which has four stages: Assess, Plan, Do, Review (**Appendix 2**). This approach is reviewed formally three times each academic year.
- We encourage you to be involved in the review process, and pupil voice is also sought.
- When deemed necessary, the school may consult with external support agencies.

How are EHCPs reviewed?

- EHCPs are formally reviewed annually, although this can happen sooner if required.
- You will be invited to contribute to these review meetings. Children are also asked to contribute as appropriate, but this usually takes place separately.
- Review meetings are normally led by the school's SEND Coordinator (SENDCo), but other school staff (for example, the child's teacher) may also attend.
- External agencies who are supporting your child will also be invited to contribute to annual reviews as appropriate.
- During the annual review meeting, we will discuss progress towards the identified outcomes and agree any amendments that may be required.
- Any differences of opinion can formally be recorded as part of the annual review process.
- If the outcome of the annual review determines that the EHCP is still required, this request is formally made to the local authority along with any proposed amendments.
- The local authority will then review this request. If they are in agreement, they will send a proposed amended EHCP. At this stage, further amendments can still be made within a 15-day timescale if required.
- The final EHCP will be issued following these steps.

Appendix 1: EHCP Funding Bands

EHCP funding band	Top-up amount
1	£1,700
2	£3,210
3	£4,230
4	£5,250
5	£6,800
6	£8,340
7	£9,370
8	£10,700

Appendix 2: The Graduated Approach

